

PROTECTION OF YOUR PERSONAL DATA

DPO-4020 JRC Data Catalogue

Internal JRC Data Catalogue

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1. Introduction

This privacy statement explains the reason for the processing, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you may exercise in relation to your data (the right to access, rectify, block etc.).

The European institutions are committed to protecting and respecting your privacy. As this service/application collects and further processes personal data, Regulation (EC) N°45/2001\ of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data, is applicable.

This statement concerns the JRC Data Catalogue undertaken by the Head of Unit of the Text and Data Mining Unit at the Joint Research Centre of the European Commission (JRC.I.3).

2. Why do we process your data?

Purpose of the processing operation: The Head of Unit of the Text and Data Mining Unit at the Joint Research Centre of the European Commission (referred to hereafter as Data Controller) collects and uses your personal information to: ¹ [Regulation \(EC\) N° 45/2001](#) (OJ L8 of 12/01/2001).

Provide a central overview of the data produced by and/or maintained at JRC (alone or in collaboration with 3rd parties)

- Act as a single channel to feed the EU Open Data Portal, with relevant metadata to be published there
- Contribute to the JRC's role with respect to knowledge management

Legal basis: COMMISSION DECISION of 12 December 2011 on the reuse of Commission documents (2011/833/EU). OJ L 330, 14.12.2011, p. 39-42. <http://data.europa.eu/eli/dec/20n/833/oj>

The processing operations on personal data in the context of the JRC Data Catalogue are necessary and lawful under article 5 (a) of Regulation (EC) 45/2001.

This processing of personal data is not subject to Article 20 and Article 27 of Regulation (EC) 45/2001.

3. Which data do we collect and process?

With this Notification we aim to collect data from:

All statutory and non-statutory JRC staff and co-authors external to JRC.

The personal data collected and further processed are:

- JRC Staff: ECAS username, surname and first name. Email, affiliation and ORCID profile will be optional
- Co-authors external to JRC: name, surname . Email and affiliation and ORCID profile will be optional

If data subjects decide to provide their data, only given name, family name and ECAS are mandatory, whereas the provision of their ORCID (if available) is recommended. Email and affiliation are also optional.

No data fields fall under Article 10 of Regulation (EC) 45/2001.

4. How long do we keep your data?

Data are preserved without time limit. This is necessary because scientific data may be quoted or questioned, either on the content or in Intellectual propriety rights terms, and/or for liability reasons after tens of years, or more. We may therefore need to produce evidence that a scientific statement made by a JRC author was fully backed by the organisation, and was not merely the author's point of view on the matter.

5. How do we protect your data?

All data in electronic format are stored either on the servers of the European Commission or of its contractors; the operations of which abide by the European Commission's security decision of 16 August 2006 [C(2006) 3602] concerning the security of information systems used by the European Commission;

The Commission's contractors are bound by a specific contractual clause for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations deriving from the Regulation 2016/679 (General Data Protection Regulation).

6. Who has access to your data and to whom is it disclosed?

Recipients of the as-published version of the data and related bibliographic information are the general

public, EU institutions and bodies, and any competent authority also outside the EU.

7. What are your rights and how can you exercise them?

According to Regulation (EC) n°45/2001, you are entitled to access your personal data and rectify and/or block it in case the data is inaccurate or incomplete. You can exercise your rights by contacting the data controller, or in case of conflict the Data Protection Officer and if necessary the European Data Protection Supervisor using the contact information given at point 8 below.

Data subjects can check their data at any time by connecting to the JRC Data Catalogue.

JRC staff, data co-authors external to JRC as well as the general public can contact the JRC Data Support Team at JRC-DATA-SUPPORT@ec.europa.eu, as indicated on the Web site.

Upon a justified request by the data subject the personal data will be modified within 1 month.

8. Contact information

If you have comments or questions, any concerns or a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller using the following contact information:

The Data Controller: Text and Data Mining Unit (JRC.I.3) - jrc-data-support@ec.europa.eu

The Data Protection Officer (DPO) of the Commission: DATA-PROTECTION-OFFICER@ec.europa.eu

The European Data Protection Supervisor (EDPS): edps@edps.europa.eu.

9. Where to find more detailed information?

The Commission Data Protection Officer publishes the register of all operations processing personal data. You can access the register on the following link: <http://ec.europa.eu/dpo-register>

This specific processing has been notified to the DPO with the following reference: DPO-4020 - JRC : JRC Data Catalogue